

Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
Jefferson, WI 53549

Thursday, September 5, 2024
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of August 5, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Discussion and possible action on jail ventilation change order
10. Updates on projects and contingency
11. IT Project Update
12. Discussion and possible action on Fair Park & Parks Maintenance facility cameras
13. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
14. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, October 7, 2024 at 8:30 a.m.
15. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee
(Via Zoom Videoconference and Jefferson County Courthouse)

MINUTES

Monday, August 5, 2024

1. **Call to Order**
Meeting was called to order by Backlund at 8:30 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts
Others Present: Ryan Hayes, Director of Facilities Management; John Rageth, IT Director; Michael Luckey, Administration; Ben Wehmeier, County Administrator
Others present via ZOOM: Chief Don Hunter, Becky Roberts, Fair Park Director
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
None
6. **Communications**
Wehmeier said that we have received the contract for PSC for energy grant.
7. **Approval of the July 1, 2024 committee meeting minutes**
Draft minutes were provided for review.

Motion by Braughler/Roberts to approve the July 1, 2024 committee meeting minutes. Motion passed 5-0.
8. **Update on courthouse/sheriff/jail project**
Photos of the building project were shared. The first-floor courtrooms and jury rooms are completed. Demo on the second floor is being done early mornings before business hours. Wehmeier and Hayes described the photos and went over the timeline. No action taken.
9. **Updates on projects and contingency**
Wehmeier talked about ventilation and ADA needs in the jail. No action taken.
10. **IT Project Update**
Rageth gave a verbal report on IT projects. No action taken.
11. **Discussion and possible action on Fair Park & Parks Maintenance facility cameras**
Backlund discussed the need for cameras at the Fair Park & Parks maintenance facilities. Roberts talked about cameras from a marketing and security standpoint. The fiber infrastructure is in place at Fair Park to do this. There are other county facilities that could benefit from cameras once the infrastructure is in place. No action taken.
12. **Financial Reports (YTD)**
 - Central Services
 - Management Information Systems – Hayes said that the Building & Maintenance Supervisor position is filled.Financial reports were provided for review. No action taken.
13. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of August 5, 2024, Building and Grounds Committee meeting minutes
 - b. Updates on projects and contingency
 - c. IT Project Update

- d. Discussion and possible action on Fair Park & Parks Maintenance facility cameras
- e. Update on schedule for Courthouse/Sheriff/Jail Project

Next meeting Thursday, September 5, 2024 at 8:30 a.m. Jefferson County Courthouse

14. **Adjourn**

Motion by Lindl/Roberts to adjourn at 9:33 a.m.

MIS August 2024

ADMIN/HR/Corp Counsel:

Added computers to conference rooms

Aristotle reports

Telecommuting meeting / reviewing better ways to track and analyze work-at-home patterns

Board Room:

AVI-SPL fixed display and mic problem

Mic problem was a "clock sync" error

the display/control panel was a license issue (reason unknown), but they had to re-issue the license for the room to work.

Thirdly, the bottom device is a UPS, but they did not finish plugging all their devices into the UPS so they will be coming back at some point to do this

Child Support:

Fair:

Land Records/Zoning/ Land and Water Conservation:

Meeting monthly on the progress of the new systems

The Tree Sale app (completed)

Treasurer:

Clerk of Courts:

Rooms c1200 and c1220 Daniele came out to fix issues on 8/27

Room 1140 camera is not showing Judge on Zoom contacted AVI-SPL

Finance:

Munis (monthly updates ongoing)

Tyler's Time and Attendance Upgrade loaded to the test environment

Veterans Services:

Parks:

Highway:

Register of Deeds:

UW Extension:

County Clerk:

DA:

Sheriff/EOC:

Verified all cables were installed for new access points and cameras in the detective area

Jail and Nurses' new area cables were added for cameras and access points, we ordered the

Access points and Cameras

HUMAN SERVICES/ Health:

Health App changes

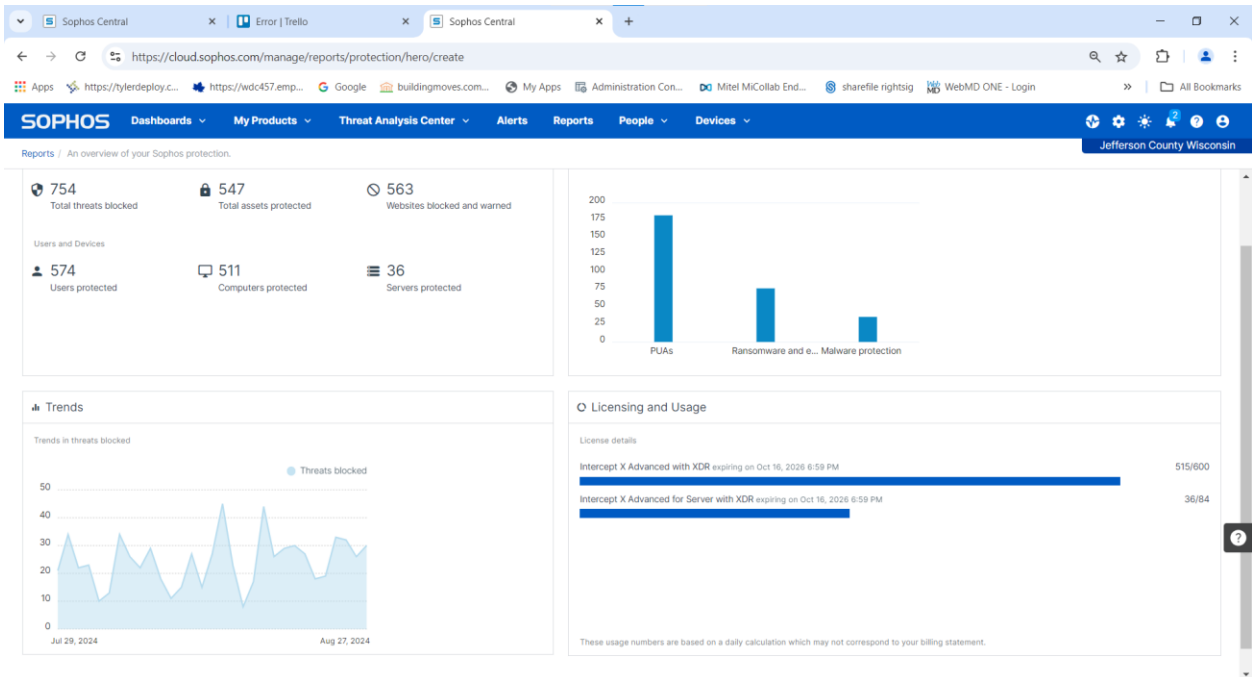
MIS:

Software Development:

- Locking down security on the IFS (ongoing)
- Verifying Anti-Virus results on the IBMi (ongoing)
- Fix errors on the server log (ongoing)
- The new IBMi will be installed in September

Networking:

- Setting up new equipment
- Cleaning service cleaned the clerk of court wiring closet and basement main server room
- The network was slow due to a faulty fiber cable
- Updated the Host servers to the latest OS
- Replacing the Batteries in the UPS at the courthouse (completed)
- Cyber security with MS-ISAC and EI-ISAC (monthly)
- ThinkGard Recovery Test
- Reviewing and getting prices for Fortinet Zero Trust Access (ZTA) for one more lay of security
- Looking into cyber security training and testing for employees
- Reviewing the operation of continuity
 - Business function recovery
 - Critical computer jobs
 - Hardware-pc inventory
 - Key personnel list



08/20/2024
13:33:51

Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

PAGE 1
glflxprt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11201 Central Services							
11201 411100 General Property Taxes	-1,047,211	0	-1,047,211	-698,140.64	.00	-349,070.36	66.7%
11201 474009 Housekeeping Services	-2,000	0	-2,000	-1,100.00	.00	-900.00	55.0%
11201 474120 Sheriff Interdepart Billed	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
11201 483002 Misc Sale/Material & Supply	0	0	0	-175.00	.00	175.00	.0%
11201 484001 11201 Insurance Recovery	0	0	0	-1,512.50	.00	1,512.50	.0%
11201 511110 Salary-Permanent Regular	191,420	0	191,420	119,319.98	.00	72,099.75	62.3%
11201 511210 Wages-Regular	266,833	0	266,833	155,985.52	.00	110,847.34	58.5%
11201 511220 Wages-Overtime	7,746	0	7,746	7,133.65	.00	612.42	92.1%
11201 511330 Wages-Longevity Pay	574	0	574	.00	.00	573.75	.0%
11201 512141 Social Security	33,967	0	33,967	19,987.11	.00	13,979.59	58.8%
11201 512142 Retirement (Employer)	31,567	0	31,567	19,085.05	.00	12,481.83	60.5%
11201 512144 Health Insurance	132,195	0	132,195	63,009.31	.00	69,185.59	47.7%
11201 512145 Life Insurance	122	0	122	85.58	.00	36.70	70.0%
11201 512151 HSA Contribution	5,572	0	5,572	.00	.00	5,572.16	.0%
11201 512153 HRA Contribution	0	0	0	2,925.49	.00	-2,925.49	.0%
11201 512173 Dental Insurance	6,900	0	6,900	4,899.87	.00	2,000.13	71.0%
11201 512390 Safety Equipment	2,000	0	2,000	278.01	.00	1,721.99	13.9%
11201 521219 Other Professional Serv	0	0	0	2,156.72	.00	-2,156.72	.0%
11201 521296 Computer Support	0	0	0	4,313.36	.00	-4,313.36	.0%
11201 529170 Grounds Keeping Charges	15,764	0	15,764	52.36	.00	15,711.21	.3%
11201 531008 Hazard Recycle Charges	2,000	0	2,000	.00	.00	2,000.00	.0%
11201 531243 Furniture & Furnishings	0	0	0	3,949.00	.00	-3,949.00	.0%
11201 531298 United Parcel Service	500	0	500	.00	.00	500.00	.0%
11201 531302 Building & Maint Equipment	10,000	0	10,000	6,162.59	.00	3,837.41	61.6%
11201 531303 Computer Equipmt & Software	3,000	0	3,000	.00	.00	3,000.00	.0%
11201 531311 Postage & Box Rent	500	0	500	.00	.00	500.00	.0%
11201 531312 Office Supplies	800	0	800	46.49	.00	753.51	5.8%
11201 531313 Printing & Duplicating	500	0	500	66.08	.00	433.92	13.2%
11201 531314 Small Items Of Equipment	7,000	0	7,000	3,833.25	.00	3,166.75	54.8%
11201 531320 Safety Supplies	1,500	0	1,500	1,675.31	.00	-175.31	111.7%
11201 531326 Advertising	500	0	500	74.05	.00	425.95	14.8%
11201 531351 Gas/Diesel	3,000	0	3,000	3,307.72	.00	-307.72	110.3%
11201 532332 Mileage	300	0	300	15.39	.00	284.61	5.1%
11201 533221 Water	6,000	0	6,000	1,756.64	.00	4,243.36	29.3%
11201 533222 Electric	100,000	0	100,000	43,216.02	.00	56,783.98	43.2%

08/20/2024
13:33:51

Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

PAGE 2
glflxrpt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11201 533223 Sewer	5,000	0	5,000	1,653.01	.00	3,346.99	33.1%
11201 533224 Natural Gas	50,000	0	50,000	13,983.29	.00	36,016.71	28.0%
11201 533225 Telephone & Fax	1,500	0	1,500	810.67	.00	689.33	54.0%
11201 533235 Storm Water Utility	3,000	0	3,000	1,053.00	.00	1,947.00	35.1%
11201 535239 Street Repair & Maint	500	0	500	.00	.00	500.00	.0%
11201 535246 Building Service & Maint	60,000	0	60,000	15,405.81	.00	44,594.19	25.7%
11201 535247 Building Repair & Maint	5,000	10,000	15,000	6,591.50	.00	8,408.50	43.9%
11201 535297 Refuse Collection	4,000	0	4,000	902.76	.00	3,097.24	22.6%
11201 535344 Household & Janitorial Supp	25,000	0	25,000	13,606.72	.00	11,393.28	54.4%
11201 535349 Other Supplies	10,000	0	10,000	9,489.15	.00	510.85	94.9%
11201 535352 Vehicle Parts & Repairs	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 535353 Machinery & Equipment Parts	5,000	0	5,000	3,566.95	.00	1,433.05	71.3%
11201 535354 Paint	5,000	0	5,000	.00	.00	5,000.00	.0%
11201 535355 Plumbing & Electrical	5,000	0	5,000	2,865.08	.00	2,134.92	57.3%
11201 535361 11201 Repair & Maintenance In	0	0	0	32,656.00	.00	-32,656.00	.0%
11201 536531 Land Rent & Lease	1,800	0	1,800	1,800.00	.00	.00	100.0%
11201 536533 Equipment Rent & Lease	0	0	0	40,161.01	.00	-40,161.01	.0%
11201 571004 IP Telephony Allocation	120	0	120	110.00	.00	10.00	91.7%
11201 571005 Duplicating Allocation	1	0	1	.88	.00	.12	88.0%
11201 571009 MIS PC Group Allocation	11,832	0	11,832	10,846.00	.00	986.00	91.7%
11201 571010 MIS Systems Grp Alloc(ISIS)	7,631	0	7,631	6,995.12	.00	635.88	91.7%
11201 571020 Fleet Allocation	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 591519 Other Insurance	36,568	0	36,568	34,566.77	.00	2,001.33	94.5%
11201 594822 Capital Improvement Building	0	212,715	212,715	.00	.00	212,715.00	.0%
11201 699999 Budgetary Fund Balance	0	-212,715	-212,715	.00	.00	-212,715.00	.0%
TOTAL Central Services	0	10,000	10,000	-40,529.87	.00	50,529.87	-405.3%
GRAND TOTAL	0	10,000	10,000	-40,529.87	.00	50,529.87	-405.3%

08/20/2024
13:34:41

Jefferson County
MIS (YEAR TO DATE)

PAGE 1
glflxrpt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
700 MIS Department Fund							
77001 PC Group							
77001 474180 MIS Billed	-1,499,677	0	-1,499,677	-1,374,703.88	.00	-124,973.04	91.7%
77001 511110 Salary-Permanent Regular	90,546	0	90,546	55,002.24	.00	35,544.21	60.7%
77001 511210 wages-Regular	194,116	0	194,116	102,546.18	.00	91,570.16	52.8%
77001 511220 wages-Overtime	7,472	0	7,472	902.04	.00	6,570.22	12.1%
77001 511330 Wages-Longevity Pay	370	0	370	212.18	.00	157.82	57.3%
77001 512141 Social Security	21,510	0	21,510	11,706.28	.00	9,803.99	54.4%
77001 512142 Retirement (Employer)	20,183	0	20,183	9,889.59	.00	10,293.24	49.0%
77001 512144 Health Insurance	42,472	0	42,472	25,932.48	.00	16,539.42	61.1%
77001 512145 Life Insurance	52	0	52	22.61	.00	29.23	43.6%
77001 512151 HSA Contribution	1,938	0	1,938	.00	.00	1,938.14	.0%
77001 512173 Dental Insurance	3,240	0	3,240	1,864.72	.00	1,375.28	57.6%
77001 521220 Consultant	126,300	0	126,300	69,780.08	.00	56,519.92	55.2%
77001 521296 Computer Support	587,002	0	587,002	609,412.62	.00	-22,410.82	103.8%
77001 529299 Purchase Care & Services	145,000	0	145,000	23,168.22	36,442.00	85,389.78	41.1%
77001 531298 United Parcel Service	0	0	0	529.58	.00	-529.58	.0%
77001 531301 Office Equipment	300	0	300	.00	.00	300.00	.0%
77001 531303 Computer Equipmt & Software	77,300	0	77,300	30,940.51	8,961.75	37,397.74	51.6%
77001 531312 Office Supplies	300	0	300	367.66	.00	-67.66	122.6%
77001 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
77001 531324 Membership Dues	400	0	400	.00	.00	400.00	.0%
77001 532325 Registration	1,600	0	1,600	1,333.50	.00	266.50	83.3%
77001 532332 Mileage	200	0	200	.00	.00	200.00	.0%
77001 532335 Meals	150	0	150	.00	.00	150.00	.0%
77001 532336 Lodging	325	0	325	6.00	.00	319.00	1.8%
77001 532350 Training Materials	1,500	0	1,500	.00	.00	1,500.00	.0%
77001 533228 Internet	0	0	0	9,654.01	.00	-9,654.01	.0%
77001 535242 Maintain Machinery & Equip	0	0	0	693.22	.00	-693.22	.0%
77001 571004 IP Telephony Allocation	3,854	0	3,854	3,532.87	.00	321.13	91.7%
77001 571008 MIS Overhead Allocation	19,115	0	19,115	8,889.39	.00	10,225.89	46.5%
77001 591519 Other Insurance	3,331	0	3,331	2,526.92	.00	803.89	75.9%
77001 594810 Capital Equipment	151,000	0	151,000	66,818.00	.00	84,182.00	44.3%
TOTAL PC Group	0	0	0	-338,972.98	45,403.75	293,569.23	.0%

08/20/2024
13:34:42

Jefferson County
MIS (YEAR TO DATE)

PAGE 2
glflxrpt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77002 Systems Group							
77002 451200 Records & Reports	-1,200	0	-1,200	-250.00	.00	-950.00	20.8%
77002 474180 MIS Billed	-554,018	0	-554,018	-507,849.43	.00	-46,168.13	91.7%
77002 511110 Salary-Permanent Regular	241,861	0	241,861	148,532.65	.00	93,328.72	61.4%
77002 511210 Wages-Regular	69,443	0	69,443	27,892.42	.00	41,550.32	40.2%
77002 511330 Wages-Longevity Pay	738	0	738	.00	.00	737.50	.0%
77002 512141 Social Security	22,751	0	22,751	12,579.86	.00	10,170.79	55.3%
77002 512142 Retirement (Employer)	21,393	0	21,393	12,092.67	.00	9,300.20	56.5%
77002 512144 Health Insurance	70,079	0	70,079	31,295.91	.00	38,783.43	44.7%
77002 512145 Life Insurance	84	0	84	53.60	.00	30.64	63.6%
77002 512151 HSA Contribution	2,423	0	2,423	.00	.00	2,422.68	.0%
77002 512173 Dental Insurance	2,724	0	2,724	1,670.79	.00	1,053.21	61.3%
77002 521220 Consultant	7,000	0	7,000	14,328.00	.00	-7,328.00	204.7%
77002 521296 Computer Support	0	0	0	10,055.00	.00	-10,055.00	.0%
77002 531312 Office Supplies	200	0	200	.00	.00	200.00	.0%
77002 531324 Membership Dues	300	0	300	375.00	.00	-75.00	125.0%
77002 531326 Advertising	0	0	0	234.06	.00	-234.06	.0%
77002 532325 Registration	2,000	0	2,000	125.00	.00	1,875.00	6.3%
77002 532332 Mileage	100	0	100	.00	.00	100.00	.0%
77002 532335 Meals	50	0	50	.00	.00	50.00	.0%
77002 532336 Lodging	0	0	0	418.39	.00	-418.39	.0%
77002 532350 Training Materials	500	0	500	.00	.00	500.00	.0%
77002 535242 Maintain Machinery & Equip	49,736	0	49,736	26,796.45	.00	22,939.55	53.9%
77002 571004 IP Telephony Allocation	602	0	602	551.87	.00	50.13	91.7%
77002 571008 MIS Overhead Allocation	19,115	0	19,115	8,889.39	.00	10,225.88	46.5%
77002 591519 Other Insurance	4,119	0	4,119	2,300.65	.00	1,818.25	55.9%
77002 594818 Capital Computer	40,000	0	40,000	.00	53,654.75	-13,654.75	134.1%
TOTAL Systems Group	0	0	0	-209,907.72	53,654.75	156,252.97	.0%

08/20/2024
13:34:43

Jefferson County
MIS (YEAR TO DATE)

PAGE 3
glflxrpt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77003 Programming - Special							
77003 474099 Dept Cap Program Charges	0	0	0	-175,595.42	.00	175,595.42	.0%
77003 511110 Salary-Permanent Regular	-191,559	0	-191,559	.00	.00	-191,558.62	.0%
77003 511210 wages-Regular	145,171	0	145,171	89,536.70	.00	55,634.28	61.7%
77003 511220 wages-Overtime	665	0	665	.00	.00	665.17	.0%
77003 512141 Social Security	10,801	0	10,801	6,691.38	.00	4,109.54	62.0%
77003 512142 Retirement (Employer)	10,052	0	10,052	6,184.17	.00	3,867.39	61.5%
77003 512144 Health Insurance	22,786	0	22,786	6,635.94	.00	16,150.18	29.1%
77003 512145 Life Insurance	11	0	11	6.94	.00	3.86	64.3%
77003 512151 HSA Contribution	969	0	969	.00	.00	969.07	.0%
77003 512173 Dental Insurance	1,104	0	1,104	453.43	.00	650.57	41.1%
TOTAL Programming - Special	0	0	0	-66,086.86	.00	66,086.86	.0%

08/20/2024
13:34:44

Jefferson County
MIS (YEAR TO DATE)

PAGE 4
glflxrpt

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77004 MIS Overhead							
77004 521296 Computer Support	0	0	0	1,296.28	.00	-1,296.28	.0%
77004 529299 Purchase Care & Services	8,500	0	8,500	3,371.75	.00	5,128.25	39.7%
77004 531298 United Parcel Service	200	0	200	.00	.00	200.00	.0%
77004 531320 Safety Supplies	75	0	75	315.74	.00	-240.74	421.0%
77004 533221 Water	435	0	435	445.25	.00	-10.25	102.4%
77004 533222 Electric	6,800	0	6,800	1,966.05	.00	4,833.95	28.9%
77004 533223 Sewer	400	0	400	393.70	.00	6.30	98.4%
77004 533224 Natural Gas	3,000	0	3,000	1,025.14	.00	1,974.86	34.2%
77004 533225 Telephone & Fax	3,400	0	3,400	2,371.55	.00	1,028.45	69.8%
77004 533228 Internet	0	0	0	4,960.00	.00	-4,960.00	.0%
77004 533235 Storm Water Utility	180	0	180	141.30	.00	38.70	78.5%
77004 533236 Wireless Internet	3,200	0	3,200	1,714.03	.00	1,485.97	53.6%
77004 535242 Maintain Machinery & Equip	6,500	0	6,500	.00	.00	6,500.00	.0%
77004 535246 Building Service & Maint	2,000	0	2,000	.00	.00	2,000.00	.0%
77004 535297 Refuse Collection	535	0	535	370.14	.00	164.86	69.2%
77004 571003 Housekeeping	2,200	0	2,200	1,100.00	.00	1,100.00	50.0%
77004 571008 MIS Overhead Allocation	-38,231	0	-38,231	-17,778.78	.00	-20,451.77	46.5%
77004 591519 Other Insurance	806	0	806	750.97	.00	54.58	93.2%
TOTAL MIS Overhead	0	0	0	2,443.12	.00	-2,443.12	.0%

08/20/2024
13:34:44

Jefferson County
MIS (YEAR TO DATE)

FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77005 IP-Telephony							
77005 474190 IP-Telephony Billed	-96,839	0	-96,839	-88,769.12	.00	-8,069.96	91.7%
77005 511210 Wages-Regular	73,662	0	73,662	44,748.27	.00	28,913.55	60.7%
77005 511220 Wages-Overtime	360	0	360	.00	.00	359.77	.0%
77005 512141 Social Security	5,663	0	5,663	3,423.21	.00	2,239.44	60.5%
77005 512142 Retirement (Employer)	5,107	0	5,107	3,087.66	.00	2,019.83	60.5%
77005 512145 Life Insurance	56	0	56	36.10	.00	20.06	64.3%
77005 512173 Dental Insurance	1,104	0	1,104	729.43	.00	374.57	66.1%
77005 521220 Consultant	6,500	0	6,500	3,071.25	.00	3,428.75	47.3%
77005 531303 Computer Equipmt & Software	1,500	0	1,500	430.00	.00	1,070.00	28.7%
77005 533225 Telephone & Fax	0	0	0	7,366.34	.00	-7,366.34	.0%
77005 535242 Maintain Machinery & Equip	2,500	0	2,500	.00	.00	2,500.00	.0%
77005 591519 Other Insurance	387	0	387	639.43	.00	-252.24	165.1%
TOTAL IP-Telephony	0	0	0	-25,237.43	.00	25,237.43	.0%

08/20/2024
13:34:44

Jefferson County
MIS (YEAR TO DATE)

PAGE 6
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FROM 2024 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77006 Central Duplication							
77006 451002 Private Party Photocopy	0	0	0	-209.63	.00	209.63	.0%
77006 472003 Municipality Copies & Printin	0	0	0	-484.37	.00	484.37	.0%
77006 474180 MIS Billed	-17,394	0	-17,394	-15,944.72	.00	-1,449.46	91.7%
77006 474200 Copying & Printing Interdepa	-36,000	0	-36,000	-11,759.85	.00	-24,240.15	32.7%
77006 511210 Wages-Regular	16,768	0	16,768	8,342.40	.00	8,425.78	49.8%
77006 512141 Social Security	1,283	0	1,283	638.19	.00	644.58	49.8%
77006 531312 Office Supplies	13,200	0	13,200	365.54	.00	12,834.46	2.8%
77006 531313 Printing & Duplicating	0	0	0	33.26	.00	-33.26	.0%
77006 531314 Small Items Of Equipment	600	0	600	600.00	.00	.00	100.0%
77006 531349 Other Operating Expenses	200	0	200	109.00	.00	91.00	54.5%
77006 532332 Mileage	110	0	110	.00	.00	110.00	.0%
77006 535242 Maintain Machinery & Equip	4,000	0	4,000	1,179.62	.00	2,820.38	29.5%
77006 535252 Printing Equip Maintenance	12,000	0	12,000	1,948.05	.00	10,051.95	16.2%
77006 571004 IP Telephony Allocation	120	0	120	110.00	.00	10.00	91.7%
77006 571009 MIS PC Group Allocation	4,437	0	4,437	4,067.25	.00	369.75	91.7%
77006 571010 MIS Systems Grp Alloc(ISIS)	439	0	439	402.38	.00	36.62	91.7%
77006 591519 Other Insurance	237	0	237	144.87	.00	92.36	61.1%
TOTAL Central Duplication	0	0	0	-10,458.01	.00	10,458.01	.0%
GRAND TOTAL	0	0	0	-648,219.88	99,058.50	549,161.38	.0%